

Senior leader training Leeds 9 October

05 - 11 Oct 2024

Poll results

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Survey (1/8)

006

Is there any additional material/support which you feel the JCQ/awarding bodies should be producing to help you in overseeing examination administration in your centre and line managing your exams officer?

- Clarification of key terminology, for new staff. Information shared earlier, eg formulae and equation sheets for science and maths. Its still up in the air whether they will be given or not. We need to get our candidates prepared.
- If they did, it would probably leave you out of a job.
- No
- No
- No
- Clear guidance for hosting centres

Survey (2/8)

005

What, if anything, prevents you from familiarising yourself with JCQ documentation each academic year (e.g. workload)?

- Time, workload
- Time
- Workload
- Workload, time
- Workload and covering multiple roles

Survey (3/8)

0 1 0

Do you think that there should be a national job description which all centres use when appointing a new exams officer?

Yes



No



Not sure



Survey (4/8)

007

What is the most challenging aspect of your role?

- Funding of invigilators, recruitment of invigilators. SENDCO giving access arrangements which are not the candidate's normal way of working. Stability of exam board websites, eg Pearson keeps crashing.
- Workload
- Access arrangements
- Changes
- Multi job
- Managing paperwork
- Keeping on top of regulations/changes etc

Survey (5/8)

0 1 0

Is there adequate contingency planning in place in your centre in the event of the absence of your exams officer at critical stages of the academic year/exam cycle?

Yes



No



Not sure



Survey (6/8)

0 1 0

Would you attend a termly senior leader exam network? (Tick all that apply)

Yes - face-to-face



Yes - online



No



Survey (7/8)

009

Do you feel that there is adequate internal support for you in overseeing examinations/assessments in your centre (e.g. from other senior leaders/head of centre/Governors/MAT)?

Yes



No



Survey (8/8)

0 1 0

Will you be registering your exams officer for the annual Exams Officer Professional Standards?

Yes



No



I am not aware of the Exams Officer Professional Standards

